

No. CW-II/5/2020-CW-II (e-85370)
Government of India
Ministry of Women & Child Development
(Child Welfare-II Section)

Room No.310, A-wing
Shastri Bhawan,
New Delhi - 110001
Dated: 3rd October, 2025

To,

Additional Chief Secretary/Principal Secretary /
Secretary of Department of Women and Child Development /
Social Justice/Social Welfare Department
(All States/UTs)

Subject: Implementation of Individual Care Plan (ICP) for Children in Non-Institutional Care Services – Reg.

Sir/Madam,

I am directed to say that the Ministry of Women and Child Development administers the Juvenile Justice (Care and Protection of Children) Act, 2015 (JJ Act, 2015) (as amended in 2021) which is the primary legislation for ensuring the safety, security, dignity and well-being of children. The Act provides for protection of Children in Need of Care and Protection and those in Conflict with Law by catering to their basic needs through care, protection, development, treatment and social re-integration.

2. The JJ Act, 2015 and the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (JJ Model Rules) (as amended in 2022) mandate a child-centric approach in both institutional and non-institutional care settings. A cornerstone of this approach is the Individual Care Plan (ICP), envisaged as a personalized document that maps out the child's needs, developmental goals, and pathway to rehabilitation and reintegration.

3. Rule 19(4) of the JJ Model Rules, 2016 (as amended in 2022) states that "*in case of placement of the child in non-institutional care, the Committee shall direct the District Child Protection Unit concerned to develop an individual care plan in Form 7 and in case of institutional care, shall direct the management of the Child Care Institution concerned to develop an individual care plan in Form 7, which includes a rehabilitation plan.*"

4. Also, Rule (4A) states that "*the individual care plan prepared for every child whether in the institutional care or non-institutional care shall be developed based on the case history, circumstances and individual needs of the child.*"

5. The ICP of each child is to be prepared as per rule. While institutional care provides a structured environment, non-institutional care services require a tailored plan to ensure that the child's progress is systematically monitored and supported.

6. In view of the above, all States/UTs are requested to take necessary action as under:

- i. Issue directions to ensure implementation of ICPs for every child placed under non-institutional care (except Adoption), as per Form 7 of JJ Model Rules, 2016 (as amended in 2022).
- ii. Institutionalize a system of quarterly review of ICPs by CWCs/DCPUs to ensure that interventions remain relevant and effective. The objective is to move beyond mere placement of children and ensure holistic, planned, and monitored development for every child, in keeping with the spirit of the JJ Act.
- iii. Accord highest priority for the preparation of ICPs for centralized data and reporting of each ICP for such children in the Mission Vatsalya Portal to ensure that every child in non-institutional care is provided with structured, monitored and need-based support.

Yours faithfully,



(Manoj Kumar Prabhat)

Under Secretary to Government of India

Tel.: 011-23382743

Copy to:

1. PPS to Secretary, M/o WCD
2. Sr. Technical Director, NIC-WCD